

CHESHIRE EAST HEALTH AND WELLBEING BOARD
Reports Cover Sheet

Title of Report:	Joint Strategic Needs Assessment (JSNA) approval processes
Date of meeting:	21 March 2023
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Health & Wellbeing Board Lead:	Matt Tyrer

Executive Summary

Is this report for:	Information <input type="checkbox"/>	Discussion <input type="checkbox"/>	Decision <input checked="" type="checkbox"/>
Why is the report being brought to the board?	The purpose of this paper is to provide an alternative proposal to approval of JSNA reviews for publication and also of the JSNA work programme.		
Please detail which, if any, of the Health & Wellbeing Strategy priorities this report relates to?	Creating a place that supports health and wellbeing for everyone living in Cheshire East <input type="checkbox"/> Improving the mental health and wellbeing of people living and working in Cheshire East <input type="checkbox"/> Enable more people to live well for longer <input type="checkbox"/> All of the above <input checked="" type="checkbox"/>		
Please detail which, if any, of the Health & Wellbeing Principles this report relates to?	Equality and Fairness <input checked="" type="checkbox"/> Accessibility <input checked="" type="checkbox"/> Integration <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Sustainability <input checked="" type="checkbox"/> Safeguarding <input type="checkbox"/> All of the above <input type="checkbox"/>		
Key Actions for the Health & Wellbeing Board to address. Please state recommendations for action.	The Health and Wellbeing Board (HWB) is asked to approve the proposal to update the JSNA approval process, in which responsibility for sign off of the reviews for publication and of the work programme will be delegated to the Cheshire East Council Executive Director of Adults, Health and Integration or the Director of Public Health and to approve the work programme approval process to the Executive Director for Adults, Health and Integration or Director of Public Health.		
Has the report been considered at any other committee meeting of the Council/meeting of the CCG board/stakeholders?	The report has been considered by the Cheshire East Council Adults, Health and Integration Directorate Management Team, and the Cheshire East Council Corporate Leadership Team.		

Has public, service user, patient feedback/consultation informed the recommendations of this report?	No.
If recommendations are adopted, how will residents benefit? Detail benefits and reasons why they will benefit.	Approval of the process should enable more timely production and publication of JSNA reviews, enabling more prompt action across Cheshire East Place to improve health and wellbeing and address inequalities.

1 Report Summary

1.1 The purpose of this paper is to explain the current JSNA review approval and work programme processes and propose an alternative process of approval.

2 Recommendations

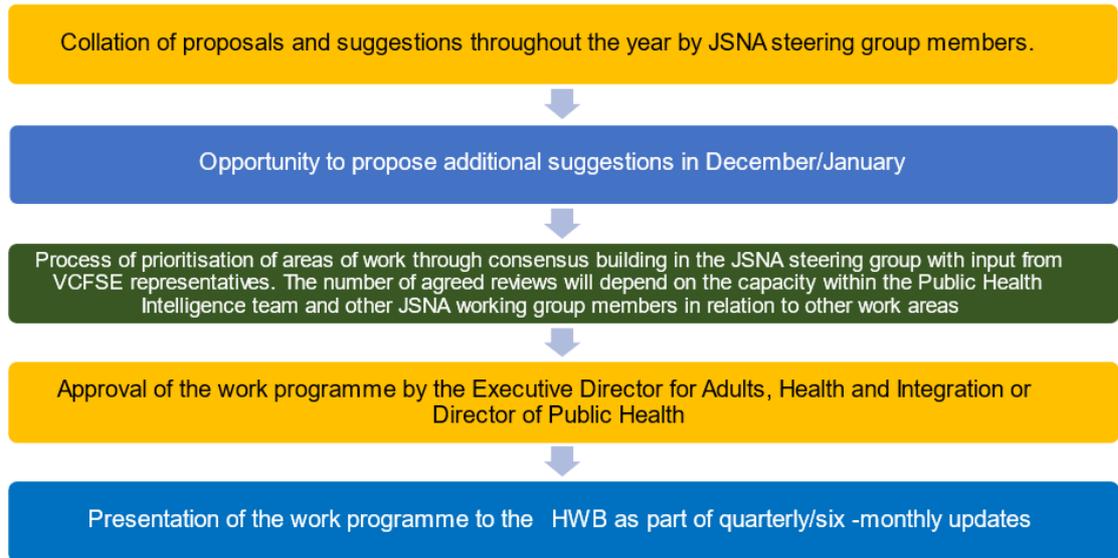
2.1 The Health and Wellbeing Board (HWB) is asked to approve the proposal to update the Joint Strategic Needs Assessment (JSNA) approval process, in which responsibility for approval of the reviews for publication will be delegated to the Cheshire East Council Executive Director of Adults, Health and Integration or Director of Public Health.

2.2 After the information is presented to the Cheshire East Council Executive Director of Adults, Health and Integration or Director of Public Health for approval it will then be shared with elected members and a two week window will exist during which time any concerns or issues can be raised. After that (assuming no concerns are raised) it would be published on the website.

Proposed new approach to JSNA review approval



The Health and Wellbeing Board is asked to approve the following work programme approval process:



3 Reasons for Recommendations

- 3.1 Currently, the Health and Wellbeing Board is required to approve all JSNA reviews prior to publication, and also the work programme. The structures that existed previously to review JSNAs prior to submission to the Health and Wellbeing Board no longer exist in the same form.
- 3.2 Approval by the Health and Wellbeing Board requires submission of papers through the Council approval mechanisms often five or more weeks in advance of the point of approval itself. Furthermore, the Health and Wellbeing Board meetings occur on a bi-monthly basis, often with very full agendas, whereas the Adults, Health and Integration Directorate Management Team meetings occur weekly. As such, delegated approval of the JSNA reviews, would allow more timely and efficient publication and the Health and Wellbeing Board to focus conversations regarding the recommendations.
- 3.3 JSNA reviews are highly detailed and technical documents, which the JSNA steering group, Adults, Health and Integration Directorate Management Team, and Public Health Senior Management Team are well placed to review and approve.
- 3.4 The JSNA steering group is led by Public Health and comprises of representation from across the Council, NHS and VCFSE.

4 Impact on Health and Wellbeing Strategy Priorities

- 4.1 The production of the JSNA supports the outcomes of the Joint Health and Wellbeing Strategy 2018-21 and Place Plan 2019-2024:
 - Create a place that supports health and wellbeing for everyone living in Cheshire East.
 - Improving the mental health and wellbeing of people living and working in Cheshire East.

- Enable more people to live well for longer.
- Ensure that children and young people are happy and experience good physical and mental health and wellbeing

5 Background and Options

- 5.1 JSNAs are assessments of the current and future health and social care needs of the local community; needs that could be met by the local authority or the NHS. JSNAs help Health and Wellbeing Boards to also consider wider factors that impact on their communities' health and wellbeing, and local assets that can help to improve outcomes and reduce inequalities.
- 5.2 Cheshire East Health and Wellbeing Board is responsible for the development of the JSNA.
- 5.3 JSNA development is supported by the structure outlined below. The listed groups include representation from across Cheshire East, including Cheshire East Council, the NHS and VCFSE organisations.

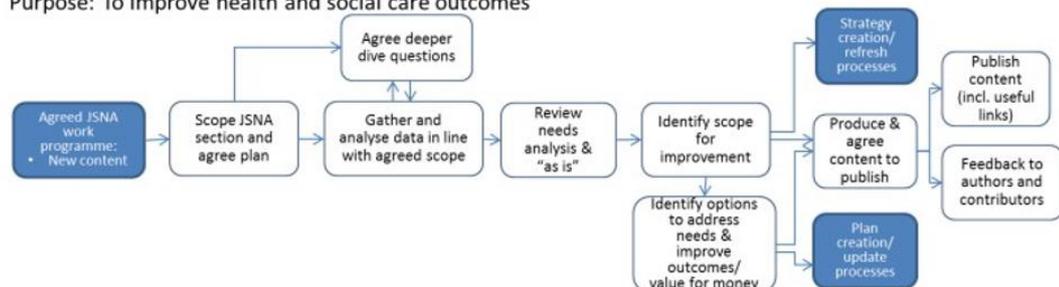
Structure of JSNA groups since 2022



Currently, the following JSNA review approval process exists:

Process: Create new or update existing JSNA content

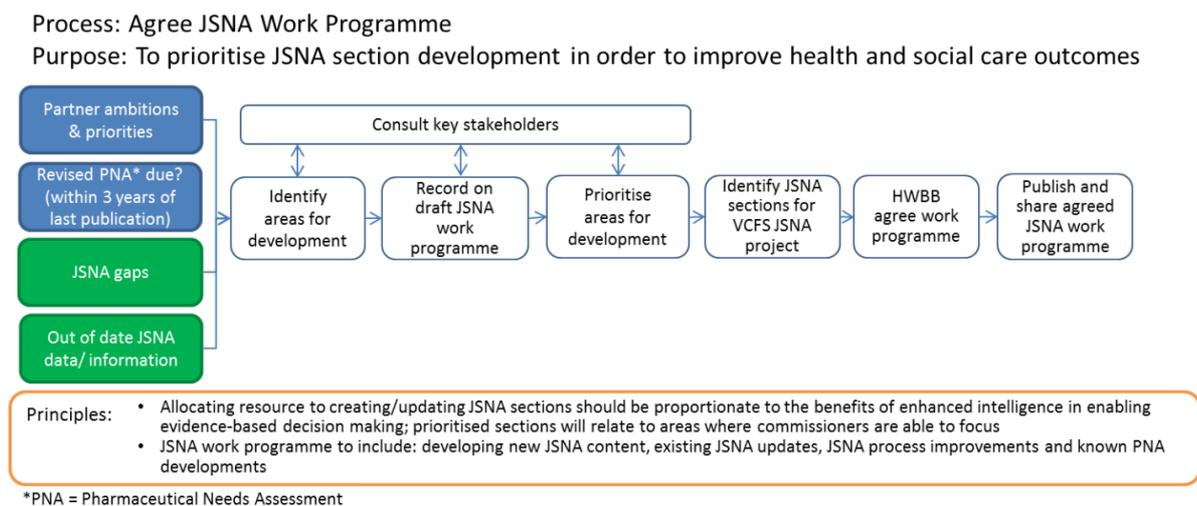
Purpose: To improve health and social care outcomes



- Principles:
- Key stakeholders (subject matter experts, including communities/service users) will work collaboratively and actively participate
 - Detailed analysis may differ across different organisational boundaries (e.g. deeper dive questions may be locality specific)
 - Developing JSNA sections will be proportionate to the benefits of enhanced intelligence in enabling evidence-based decision making

- 5.4 The sign off process is not explicitly stated within the production guidance. However, prior to the pandemic, reviews were signed off internally by a governance structure within Cheshire East Council that no longer exists in the same form.

5.5 The work programme was previously approved in the following way:



5.6 According to national guidance, “Local authorities and clinical commissioning groups (CCGs) have equal and joint duties to prepare JSNAs and JHWSs, through the health and wellbeing board. The responsibility falls on the health and wellbeing board as a whole and so success will depend upon all members working together throughout the process. Success will not be achieved if a few members of the board assume ownership, or conversely do not bring their area of expertise and knowledge to the process. As the duties apply across the health and wellbeing board as a whole, boards will need to discuss and agree their own arrangements for signing off the process and outputs. What is important is that the duties are discharged by the board as a whole”¹. This guidance is important to consider. Of note, Integrated Care Boards have now taken on the responsibilities of former clinical commissioning groups. Through the proposed new approach, these duties would be fulfilled by:

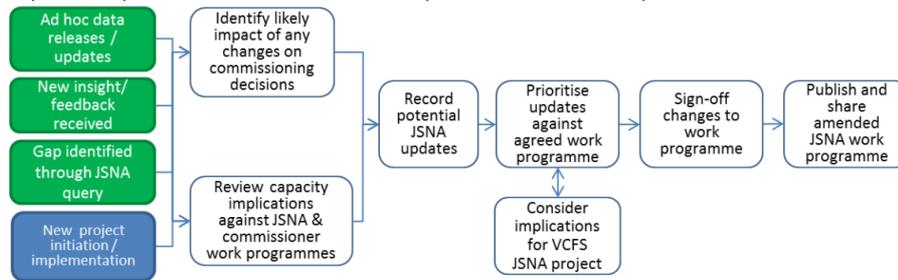
- having multi-organisation representation on the JSNA steering group and working groups
- by presenting the proposed work programme updates on an annual basis
- by presenting findings and recommendations from JSNA reviews to the Health and Wellbeing Board on a quarterly or six-monthly basis
- by allowing opportunity for steer and feedback during the regular Health and Wellbeing Board updates.

5.7 The above proposals relate to agreeing the work programme at the start of the year. In terms of any amendments to the work programme mid-year, it is proposed that the current arrangement remains in place, please see below:

¹ Gov.UK Statutory Guidance on Joint Strategic Needs Assessments and Joint Health and Wellbeing Strategies. Available from: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1099832/Statutory-Guidance-on-Joint-Strategic-Needs-Assessments-and-Joint-Health-and-Wellbeing-Strategies-March-2013.pdf (Accessed 21 January 2023).

Process: Review JSNA Work Programme content following change in circumstances

Purpose: To prioritise JSNA section development in order to improve health and social care outcomes



- Principles:
- Allocating resource to creating/updating JSNA sections should be proportionate to the benefits of enhanced intelligence in enabling evidence-based decision making; prioritised sections will relate to areas where commissioners are able to focus
 - JSNA work programme to include: developing new JSNA content, existing JSNA updates, JSNA process improvements and known PNA developments

*PNA = Pharmaceutical Needs Assessment

6 Access to Information

6.1 The background papers relating to this report can be inspected by contacting the report writer:

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